

## Guideline for the use of the FEALAC Logo

1. (Principle) **The authority to approve the use of the FEALAC logo is vested in the consensus of the members**, in accordance with the decision making principle of FEALAC.
2. The FEALAC logo can be used to: **official FEALAC meetings** and related side events; FEALAC-wide or bi-regional **projects that have been approved** at FMM or SOM; national **projects that have been reported at official FEALAC meetings** (FMM, SOM, W/G); the office, official documents, notepaper, correspondence of Cyber Secretariat and the website of FEALAC; goods ordered by host member countries of FEALAC meetings of each level (souvenir, office supplies, banners, ID cards, printed matter, etc.)
3. 1) In the following cases, member countries shall submit applications for using the logo to the Regional Coordinator of the respective region and authorization shall be granted by the Regional Coordinator after seeking permission from other member countries through the Cyber Secretariat:
  - **National projects** that were not reported at official FEALAC meetings, but are **held under the framework of FEALAC**
  - Documents or events that are **primarily aimed at promoting FEALAC**
  - Other cases **closely related to FEALAC matters**2) The application shall be presented to the Regional Coordinator of the respective region at least two months before the expected date to use the logo, and the Regional Coordinator should reply within one month after receiving the application.  
3) It is prohibited to use the FEALAC logo and pattern for business purposes or attached directly to any commodity under any circumstances.
4. This guideline will be effective when adopted at the 7<sup>th</sup> FEALAC FMM. Further amendments and (or) supplements may be adopted by future FMM resolution.